

ADOPTION PLAN

Key Contacts	We aim to include a key contact across the functions and teams for whom JICMAIL holds value. Typically, this should include insight and research, data analytics, marketing and campaigns teams, agency planning and new business teams, operator sales teams and account managers. We would look to confirm a senior lead to have overall responsibility for the JICMAIL relationship along with a day-to-day contact to help co-ordinate the adoption plan activity. Show / prove the value of JICMAIL across the business.
Objectives for the year	A statement of ambition for JICMAIL usage across the year
Last meeting	We would set an agreed timetable of meetings including a six-month review of our relationship
Next key actions	
Teams and Basic Certification	Agree which teams need JICMAIL access and training – reflecting your priority needs including major sending mail clients and/or prospects. Agree on: 1. number of accounts to be activated 2. number of active users to be trained 3. which teams / job functions are getting trained 4. target for individual bronze, silver and gold certification numbers 5. participation in quarterly engagement quizzes that accompany each data release 6. target to create internal Use Cases for each team / job function
Key Clients	Identify key client relationships to prioritse in first year
Platinum Accreditation	Set the goals for Platinum achievement E.g. JICMAIL embedded into the agencies own L&D programs (e.g. CIPD programs) and into own data ecosystems for campaign planning, implementation and evaluation, Use Cases, ROI?

	Checklist and guidance for Platinum Assessment to be provided shortly	
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